***Maryland SEFEL Pyramid Model Monthly State Leadership Meeting Minutes***

Date & Time Tuesday March 3rd, 2020 at 11:30 AM – 1:00 PM | Location BHA 55 Wade Ave

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| **Attendance:** Margo Candelaria, UMB SSW; Martha Essenmacher, Sanford Harmony ; Mandy Feeney, Cecil County Public Schools; Janette Guerra, MSDE; Mai Hall, Parent’s Place of Maryland; Kelly Hutter, Promise Resource Center; Lydia Jones Nunn, PGCPS; Angelique Kane, UMB SSW; Deborah Langer, MSDE; Sheila Maness, PGCRC; Lucia Pugnali, Lourie Center Early Head Start; Angie McRae, MCF; D’Lisa Ramsey Worthy, BHA; Jean Raymond, AACPS; Kate Wasserman, UMB SSW |
| **February Meeting Minutes reviewed and ratified.****Shared the results from the 2020 BoQ.** Consensus was reached to host a half-day retreat to complete the next BoQ in the winter in an effort to complete them in one compact meeting at the end of the year and jump right into action planning the following January.**Initiated SLT Action Plan based on the identified priorities from the 2020 BoQ**The group agreed that the overarching priority for collective work throughout the year was to focus on: Starting up implementation and then demonstration sites throughout the state and discussed the idea of regional hubs for this. This aligns with the work that MSDE funded SSIP funds have supported in Cecil, Howard, Frederick and Montgomery Counties as well as the MSDE funded Pyramid Model Master Cadre work. Related BOQ items include: BoQ Item #32 – *SLT develops readiness criteria, recruitment and selection procedures and MOUs for programs participating in the initiative as Implementation Sites (Sites have program leadership team and at least one practitioner coach**BoQ Item #41 – SLT employs a technical assistance plan for ongoing support and resources for the Program Coaches and Implementation Sites to ensure high-fidelity implementation and sustainability**BoQ Item #42 – A Program Coach is available to meet at least twice a month with each emerging Program Leadership Team.** Highlighted Points of Discussion:
	+ The group discussed pros and cons of building off of SSIP/PDG funded work where PM leadership activities are already happening vs, new sites where there is interest and also we can apply all of the pre-implementation guidance that NCPMI and others advise.
	+ PGCPS shared about the system/methods they are using based on data-driven decisions. Willing to share process.
	+ PGCRC is doing BoQs with 7 sites including parent engagement sessions to understand the changes they are seeing in the classroom.
	+ Barriers to receiving TA from NCPMI was that systems were not in place as defined by the national experts for implementing best practices.
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| * Resource was shared for guidance from the National Center of Pyramid Model Innovations on State Wide Roadmapping: <https://challengingbehavior.cbcs.usf.edu/docs/roadmap/roadmap_6_roadmap-to-statewide-implementation.pdf>

**Next Meeting:** April 7th, 11:30 AM – 1:00 PM will take place virtually (link will be sent out with the calendar invite and agenda sent prior to the meeting. |