***Maryland SEFEL Pyramid Model Monthly Leadership Meeting***

Date | time Thursday, August 15th, 2019 | 1:00 PM – 2:30 PM |

Location The Institute for Innovation and Implementation, 306 W. Redwood Street, Baltimore MD 21201, Ground Floor Conference Room

**Attendance:**

Steve Rhode – MSDE; Debbie Langer – MSDE; Kate Wasserman – UM SSW; D'Lisa Worthy – Behavioral Health Administration; Tresa Hanna – MSDE; Pam Miller – MSDE; Jessica Fry – UM SSW; Ashley Fehringer – UM SSW; Kym Nwosu – Howard County Public School; Stacey Burch – AACC

**Next meeting will be Tuesday, September 10th to account for the Labor Day holiday.**

**New meeting location: Spring Grove Hospital Center Hill Building (55 Wade Ave**

**Catonsville MD 21228**

**New Time: 11:30am – 1pm (following the State Steering Committee meeting)**

**Review and Ratify Meeting Minutes:**

* Meeting minutes ratified with no changes ***(put into motion by Tresa, seconded by Kate)***

**Review Action Plan Progress:**

1. BOQ SLT #1: SLT establishes a clear written mission/vision ***(both ratified 10 yay, 0 nay)***
	1. *Vision:* The vision of the Maryland Social Emotional Foundations for Early Learning (SEFEL) Pyramid Model State Leadership Team (SLT) is for families in partnership with the early childhood workforce to have the ability to nurture and support infants' and young children’s social emotional development and well-being within their family, culture, and community to foster lifelong success through the integration of the SEFEL Pyramid Model with other related promotion, prevention, intervention, and treatment efforts in the state.
	2. *Mission:* The mission of the Maryland Social Emotional Foundations for Early Learning (SEFEL) Pyramid Model State Leadership Team (SLT) is to develop, evaluate, and sustain a statewide collaborative effort, guided by national models, that supports the local implementation of the Pyramid Model framework, with fidelity, within a variety of early childhood programs and settings across communities within the state.
	3. **ACTION:**Ashley will post on website

1. BOQ SLT #2: Draft Membership criteria and finalize membership recommendations/disseminate invitations
	1. Invitation letter finalized to send to the following people/organizations by the persons indicated after **ACTION**
2. Family voice represented:
	* 1. Parents Place of Maryland and Maryland Coalition of Families to support families to attend –  **ACTION:**Kate to reach out.
3. Maternal Child Health:
	* 1. Dona Ponn (State Dept of Health) - **ACTION**: Kate will reach out
4. County Representation:
	1. Frederick County ITP – **ACTION:** Pam will reach out
	2. Queen Anne (Lourie) – **ACTION:**Kate will re-extend the invitation
	3. Cecil County (Mandy Feeney) – **ACTION:**Kate will reach out
	4. Harford County (Missy Romano) – **ACTION:** Ashley will reach out
5. Other:
	1. **ACTION:**Tresa to reach out to Lourie Center Head Start (Lucia Pugnali), PG County Resource & Referral Center (Sheila Maness), Philanthropic Organizations: Sanford Harmony.
6. BOQ SLT #4: The SLT adopts written ground rules and logistics (e.g: criteria for membership, no substitutes at mtg, agreeing to, ect.)
	1. One meeting a year that is longer and in person, otherwise always on 1st Tuesday. (just an idea currently)
	2. Meeting Location: Options for free parking at other locations
		1. **ACTION:** D'Lisa Worthy looking into conference room at her location, attaching it to ECMHC Steering Committee (moving SLT up to 11:30).

Pre-K and Kindergarten Expansion:

1. **ACTION**: Ashley and Kate will deliver a presentation at the September Steering Committee meeting regarding Pre-K and Kindergarten expansion of the Pyramid Model in different counties throughout the state.  The presentation will be shared and reviewed with the SLT for those who aren't at the steering committee.

Cadre Updates:

1. Call is scheduled for August 26th, will be showing a coaching video, and practicing coaching
	1. **ACTION:**Tresa requested that the video be put on the website after the cadre call
	2. **ACTION:**August 27th a newsletter will be sent out, is there something we can put into it (on challenging behavior), by the end of next week
		1. Also provide plug for facebook, instagram, and twitter

Agency Updates:

1. MSDE- Face to Face meeting with Pam (working on BoQs)
2. MFN
3. PRC
4. Library System
5. Local School Systems
6. Others